



**Regular Board Meeting Minutes**  
**Thursday, May 16, 2024, 5:00 p.m.**  
**Location: In Person at Address Below**

**WISH Community School (6-8)/WISH Academy High School**  
**7400 W. Manchester Avenue, Los Angeles, CA 90045**

**I. CALL TO ORDER**

Board President Miles Remer called the meeting to order at 5:03pm.

**II. ROLL CALL**

Board Members: Suzanne Madison Goldstein, Julie Grimm, Raj Makwana, Dr. Mary McCullough, Dr. Victoria Graf, Miles Remer, Ben Tysch

Staff/Guests: Jennie Brook, Dr. Shawna Draxton, Janine Bielski

Absent: Fernando Guerra, Jason Rudolph

Zoom Participants

Zoom Participants	
Mike Johnston, ExED	Karina Fedasz

**III. PUBLIC COMMENT**

MS History Teacher Kathleen Norsworthy spoke during public comment:

She thanked the board for a wonderful teacher appreciation week, noted that the year we are looking forward to is going to be challenging. She expressed appreciation for the board continuing to think about the teachers and keeping salaries competitive. She noted that, after being with WISH for 9 years, she knows that co-location is challenging and asked the board to keep it at the forefront. Difficult to run programs in the way the teachers want to run them due to co-location. WISH has fabulous music/theater programs and academic showcases and doesn't have appropriate spaces to run these programs.

**IV. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item 1:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	Comprehensive monthly report to the board on all operational and organizational matters, including academic achievement, climate and culture, human capital, and health and safety (including COVID-related matters as required)
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	No change in COVID protocols, more lice on campus than anything else. Possible partnering with Planet Bravo or another school for ELOP funds. 16 days away from the end of the school year! Working very closely on EOY quarter 4 goals. Starting to look again at WASC benchmarks. Trying to close Gates Grant. Continue to support LMU Lions for Learning tutors, fieldwork and student teachers. Meeting with the Family of Schools on MOU goals soon. State testing is almost done then it's on to verified data testing. HS went on a whole school STEM competition today. Lots of other year end events happening like WISHapalooza and senior nights for baseball and volleyball. Budget update spreadsheet for 24-25 was discussed for both WISH Community School and WISH Academy. Enrollment commitment for next year is ES 519, MS 335, HS 350.

<b>Item #2:</b>	<b>Monitoring of WASC and LCAP (Integrated Single Plan for Student Achievement)</b>
<b>Description:</b>	Tools for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes
<b>Purpose:</b>	Review and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	LCAP will be voted on at June meeting

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of March 2024 financials, updated forecast
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Ben Tysch/ExED
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Lower enrollment resulted in a \$708K decrease in LCFF Revenue. Forecast includes \$794K of restricted one-time funds. An additional \$939K remains available to spend through FY27/28. The \$1.8M ERC tax credit revenue, and \$162K of related fees have been removed from the forecast this fiscal year.

<b>Item #4:</b>	<b>Committee Updates</b>
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<b>Description:</b>	Audit Committee Curriculum Committee Executive Committee Finance Committee Facilities Committee
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Committee Chairs
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15 min
<b>Minutes:</b>	Audit Committee - Work is done Curriculum Committee - Scheduled to meet before the June board meeting Executive Committee - Will have conversation in closed session regarding evaluation Finance Committee - Ongoing Facilities Committee - Would like more information on the Prop 39 process, operations update was discussed, planning and development and strategy

<b>Item #5:</b>	<b>Legislative and General Updates</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any). <ul style="list-style-type: none"> <li>• Governor’s May Budget Revise – potential impact and changes</li> </ul>
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein/Jason Rudolph
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	30 min
<b>Minutes:</b>	Education was largely spared in the May Revise. ExED’s staff are going to a training and will update the board at the next meeting.

<b>Item #6:</b>	<b>Development/WISHForward Updates</b>
<b>Description:</b>	Review of development team’s work and fundraising/planning re same
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	Karina presented a report on WF activities to date this year. \$110k away from net assets of \$1m and hoping to close the gap by FY end

<b>Item #7:</b>	<b>Board Development and Recruitment</b>
<b>Description:</b>	Update
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Miles Remer
<b>Materials:</b>	None
<b>Est. Time:</b>	5 min

<b>Minutes:</b>	Looking for a candidate with marketing and communications expertise
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<b>Item #8:</b>	<b>CA School Dashboard Indicators and DFS Metric</b>
<b>Description:</b>	Discuss CA Dashboard items/academic accountability
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	No change

<b>Item #9:</b>	<b>CalSAS Monitoring</b>
<b>Description:</b>	Ongoing monitoring and responses to any exceptions identified by the CTC
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	No change

**V. ITEMS FOR BOARD ACTION**

**A. CONSENT ACTION ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from April 11, 2024</b>
<b>Description:</b>	Review and approve April 11, 2024 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	April Meeting Minutes
<b>Est. Time:</b>	2 min

Suzanne Madison Goldstein moved to approve this item on the consent agenda, Ben Tysch seconded. The item passed 6-0-2-1-1 (Y - Goldstein, Makwana, Remer, Grimm, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - Graf, Zoom - Fedasz).

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>Policy Revision/Review</b>
<b>Description:</b>	What policies need revising/reviewing/approval <ul style="list-style-type: none"> <li>● <b>Revised Independent Study Policy</b></li> </ul>
<b>Purpose:</b>	Board approval needed
<b>Presented By:</b>	Dr Shawna Draxton
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min

Dr. Draxton presented the need for a revision of the Independent Study Policy. WISH shall not offer independent study options or make independent study services available to any students who will be residing or traveling outside of the State of California and/or the United States during all or part of the proposed independent study period and for whom the retention of additional staff or outside providers is necessary.

Ben Tysch moved to approve this item, Raj Makwana seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #2:</b>	<b>WISH Community School instructional minutes for 24-25</b>
<b>Description:</b>	Governing board approval is required by authorizer MOU or charter petition.
<b>Purpose:</b>	Board Approval Required
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min

Item tabled until June

<b>Item #3:</b>	<b>WISH Academy High School instructional minutes for 24-25</b>
<b>Description:</b>	Governing board approval is required by authorizer MOU or charter petition.
<b>Purpose:</b>	Board Approval Required
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min

Item tabled until June

<b>Item #4:</b>	<b>Non-Profit IRS Form 990 Policies</b>
<b>Description:</b>	The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. May is the final deadline for the prior fiscal year's Form 990.
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Ben Tysch/Mike Johnston
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min

Following a brief discussion and review of proposed 990, Ben Tysch moved to approve this item, Dr Vicki Graf seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #5:</b>	<b>Proposed Purchase of Staff MacBook Air Laptops</b>
<b>Description:</b>	Proposed expenditure to replace 4-5 year old laptops for approx 50% WISH educators/staff with outmoded devices. Total contract

	amount, including education discount, is \$58,000 incl. tax, exceeds applicable cap per WISH's fiscal policy and requires board approval
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Dr. Draxton/Jennie Brook
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Dr. Draxton and Jennie Brook presented the need for this capital acquisition of MacBooks to for staff with very outdated laptops, and the total contract amount exceeds the caps set forth in WISH's fiscal policy.

Dr. Vicki Graf moved to approve this item, Raj Makwana seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #6:</b>	<b>Nomination of Board Members and Election of Board Officers</b>
<b>Description:</b>	Nomination of Board Members with Terms Expiring (Karina Fedasz, Julie Grimm, Fernando Guerra, Raj Makwana, Dr. Mary McCullough, Miles Remer) and Election of Board Officers for 2024-25
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Board members discussed the need to re-nominate board members with terms ending 6/30/24 identified above (Fedasz, Grimm, Guerra, Makwana, McCullough, Remer).

Suzanne Goldstein moved to approve this item, Dr Vicki Graf seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

The board members also discussed the need to elect board officers and their desire to re-elect the current slate of officers (M. Remer, Board President, S. Madison Goldstein, Vice President and Secretary, B. Tysch, Treasurer)

Julie Grimm moved to approve this item, Ben Tysch seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #7:</b>	<b>Updated Fiscal Policy</b>
<b>Description:</b>	Revisions to align with the opening of the below mentioned Savings Account and to make other changes necessary to allow the staff of WISH to actively manage WISH cash and cash equivalents
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Ben Tysch
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Item tabled until August

<b>Item #8:</b>	<b>Board Resolution to Open Savings Account</b>
<b>Description:</b>	Proposal and board resolution authorizing staff to open a savings account
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Ben Tysch
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Ben Tysch explained the necessity for a resolution permtting Executive Team members, Dr. Shawna Draxton and Jennie Brook, to transfer funds between savings, banking and brokerage accounts to maximize earnings.

Following a brief discussion, Dr. Vicki Graf moved to approve this item, Suzanne Madison Goldstein seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #9:</b>	<b>State Board of Education (SBE) Waiver – Perkins Grant</b>
<b>Description:</b>	Board Approval Required for Submission of SBE Waiver for Perkins Grant
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Jennie Brook
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Jennie Brook presented a brief explanation of the requirements for submitting a waiver to the SBE to qualify for the Perkins Grant (Ed Code Title: Strengthening Career and Technical Education for the 21<sup>st</sup> Century (Perkins V), Ed Code Section: PL 109-270 Section 131(c)(1), Ed Code Authority: PL 109-270 Section 131(c)(2).

Miles Remer moved to approve this item, Dr. Vicki Graf seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

<b>Item #10:</b>	<b>Ratification of Settlement Agreement</b>
<b>Description:</b>	Review of Settlement Agreement Summary for: OAH Case 2024030482, for which settlement authority had been previously given in closed session
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	5 min

Summary of key settlement terms in the OAH Due Process matter identified aboe and discussed during closed session as set forth below.

Ben Tysch moved to approve this item, Dr. Vicki Graf seconded. The item passed unanimously 7-0-2-1 (Y - Goldstein, Makwana, Remer, Grimm, Graf, McCullough, Tysch, N - N/A, Absent - Guerra, Rudolph, Abstain - 0, Zoom - Fedasz).

**VI. CLOSED SESSION ITEMS:**

<b>Item 1:</b>	<b>Existing Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Conference with legal counsel re anticipated legal action</u> – Closed session subject to: California Government Code section 54956.9(b) OAH Case No. 2024030482
<b>Purpose:</b>	Information and Discussion of Existing Litigation with Legal Counsel
<b>Presented By:</b>	Suzanne Madison Goldstein with counsel from YMC
<b>Materials:</b>	N/A
<b>Est. Time</b>	10 min

<b>Item 2:</b>	<b>Performance Evaluation of Public Employee – Executive Director</b>
<b>Description:</b>	Discussion and update re performance evaluation cycle and data
<b>Purpose:</b>	Information and Discussion of
<b>Presented By:</b>	Mary McCullough/Exec Comm
<b>Materials:</b>	N/A
<b>Est. Time</b>	10 min

The board entered into closed session at 6:36pm. The board came out of closed session at 6:54pm. Board President Miles Remer reported out as follows:

Closed Session Item No. 1: Following a conference with outside counsel, the board unanimously approved a settlement of the due process matter. A summary of the key settlement terms will be made in open session.

Closed Session Item No. 2: Dr. McCullough provided an update on the performance evaluation process and plan for completion. No action was taken on the performance evaluation.

**IX. ADJOURNMENT:**

Board President Miles Remer adjourned the meeting at 6:55pm.